

**Ela Township Board Meeting
Thursday, July 10, 2003
7:30pm.
Village of Lake Zurich Board Room
70 East Main Street,
Lake Zurich, Ill.
Approved September 11, 2003**

1. Call To Order

Supervisor Tinerella called the Ela Township Monthly Board meeting to order at 7:41pm.

2. Roll Call:

Present: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan. Other elected official in attendance was the Highway Commissioner Kruckenberg. Also in attendance were Ela Township Lawyer Krafthener, Senior Director Neuschel and Youth Director McCarthy.

3. Pledge Of Allegiance

The Board led the audience in the Pledge of Allegiance.

4. Public Comment

At this time Scott Bonk a Boy Scout and an Eagle Scout candidate went to the podium and explained to the Board that he was in the developing stage of designing a boulder wall for one of the parks and would like to be added to the August Agenda. A boulder wall is a wall that you are moving laterally and you are never more than three feet off the ground, sort of like a jungle gym. Scott will get his proposal to the Board in time to go out in the August Board packets.

5. Consent Agenda

a. Approval of June 12, 2003, Board meeting minutes.

Trustee Burch's motion to approve the minutes of June 12, 2003, seconded by Supervisor Tinerella. Roll call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

b. Approval of Disbursement Audit 06/12/03-07/09/03 (6/12-7/2 included)

BOARD AUDIT 06/12/03 to 07/09/03

General Town Fund	\$128,854.50
General Assistance	\$1,022.68
General Road Fund	\$69,499.72
Permanent Road Fund	\$28,406.01
Park Maintenance	\$5,670.44
Total of all Funds	\$233,453.35

Trustee Burch's motion to approve the expenditures for 06/12/03 to 07/09/03, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Trustee Burch amended his motion to approve the expenditures for 06/12/03 to 07/09/03, but to table the payroll check that was suppose to go to June 30, Trustee Knudtson also amended his second. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

c. Approval of the Treasurer's Report, FY03-period three (Statement of Revenue & Expenditures vs. Annual Budget, and investment report)

Trustee Sullivan's motion to accept the Treasurer report, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson all voted aye and the motion carried 5 to 0.

d. Line item transfer in the amount of \$2500.00 from line item 1357f to line 13554m.

Trustee Burch's motion to approve the Line item transfer of \$2500.00 from 13575f to line item 13554m, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees, Burch, Knudtson and Sullivan all aye and the motion carried 5 to 1. Trustee Black voted nay as she did not like the idea of the money being transferred out of the Angel Fund.

6. Supervisor Report- Tinerella

The report was received and will be attached to the back of the minutes.

Supervisor Tinerella stated to the board that she had a meeting with the Township's insurance company, and they have repackaged the options that are available for the coverage that the Township has, and we can actually receive better coverage out of network out of pocket cost and still have an annual saving of several thousand dollars. The Supervisor would have to fax back to the carrier by midnight the forms to change this if you wanted to pick up July's billing with this and this would be a saving of about \$800.00 a month.

Trustee Burch's motion to approve the work that the Supervisor has done on lowering the cost of the Township insurance,

The Board was upset that they did not have this information before the Board meeting so they could review it. Trustee Knudtson stated as a rule any thing, "that sounds too good to be true often is."

Trustee Burch's revised motion to approve the revisions of the repackaging of the Insurance program, and that Trustee Knudtson will review the program, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan aye and the motion carried 5 to 0.

7. Ela "55 Plus" Report- Senior Director-Neuschel

The report was received and attached to the back of the minutes.

At this time the board will move Agenda item **15a August 7th Food Drive “Party in the Park”- approval of the final plan and associated costs.**

Discussion on special needs for the “Party in the Park”

This included special health permits, porta-potties, mosquitoes spraying, rain alternate place and policemen to direct traffic.

Trustee Burch’s motion to approve up to \$3000.00 for the event “Party in the Park” August 7, 2003, seconded Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

8. Ela Township Youth Drop-In Center Report-Youth Director McCarthy

This Report was received and attached to the back of the minutes.

The Youth Director will be having an open house at the Attic during the Alpine Fest from noon to five on Saturday July 19th.

9. Ela Township Communication and Information Manager’s Report-Huntsha

The Communication manager will also address **Agenda item 14. Township Web site-identify action plan to finalize Web site-consideration and possible action (CD attached)**

Supervisor Tinerella’s motion to direct the Communication Manager Huntsha to meet with all the Ela Township Department heads before the end of July and define exactly what information they would like included on the Web site, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

10. Highway Commissioner’s Report-Kruckenberg

The Highway Commissioner’s Report and the Bus Report was received attached the back of minutes.

After a discussion with the Assessor, The Highway Department has not been reimbursed from the Assessor office for gas and the purchase of the truck.

In his report he stated he would like a copies of all deposits transferred to his account from the time he took office until present date.

Trustee Knudtson’s motion to direct the accountant to sit down with the Highway Commissioner and provide him with all the information that he requested in his June report, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

11. Assessor’s Report- Hoffman

The Highway Commissioner read the Assessor’s report.

The Assessor’s office is currently preparing to close the books for 2003 assessment year. We are awaiting reports from Lake County to analyze and finalize values.

12. Township Board Committee Reports-June 2, 2003, Park Committee Meeting

UNFINISHED BUSINESS

13. Road District Inter-Governmental Agreement to perform work-offer services for the Villages of Deer Park and Long Grove-consideration and possible action to approve agreement.

Trustee Burch's motion to approve the Intergovernmental Agreement to perform work for the Villages of Deer Park and Long Grove, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

15. Town Hall maintenance work-consideration and possible action to approve

The Highway Commissioner volunteered his crew to remove the old bricks, trim the bushes, and put in bark chips and in general give the outside of the Ela Township Hall a complete face lift.

At this time Trustee Black had some more unfinished business, this involved the signatures of the Trustees on the permission card to view and question any of the Township's bank policies and procedures at the Bank. The Supervisor stated that there was a card available at the Township office that could be filled out permitting any board member access to Bank information. Ela Township Lawyer stated that there is a new security law or Act that would not permit just any body to have a random option to view the bank records. Trustee Black was upset that this information was not presented to Board. Trustee Knudtson said the object of the procedure was not having, to go through the Township office. The decision was determined to put this situation under the Finance Committee jurisdiction.

NEW BUSINESS

16. Playground Equipment at Knox Park-consideration and possible action

Park Committee Chairperson, Trustee Burch had some concerns on the safety of the playground equipment (multi-ponda) that was presented in the Board packets. He would strongly suggest tabling this Agenda item until next months Board meeting, to allow the Park Committee time to address these safety issues.

17. Resurfacing Tennis Courts-Roller Hockey Rink-consideration and possible action.

Trustee Burch's motion to grant the resurfacing of the Tennis Courts and Hockey rink to the lowest qualified bidder of, Olsen Bros. Recreational Surfaces for \$14,750, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

18. Annexation of the Township property off Echo Lake road into Lake Zurich for water and police purposes-consideration and possible action.

The intent of this annexation is mainly for the purpose of the Ela Soccer association to install under ground sprinkling system at Knigge Park. The Soccer association would pick up about \$30,000 and the Township would pick up \$15,000. This would help the flooding we have at Knigge field. All the Village needs now would be a letter of intent from our Board to the Village of Lake Zurich Board that we enter into negotiations with the possibility of annexing Knigge Park into the Village of Lake Zurich. Trustee Black wanted to know who was going to pay for Lawyer fees and what would be the charge of using the water in the future. The Highway Commissioner suggested drilling a well, and investing \$800.00 fee to discover yield output.

Supervisor Tinerella's motion to make a commitment to the Ela Soccer Association to utilize the money budgeted for improvements at Knigge Park and to direct Ela Township's Lawyer to write a letter to get the ball rowing on discussion of the annexation, The Board decided to split this into two motions.

The previous motion was withdrawn

Trustee Burch's motion that we make a commitment to the Ela Township Soccer Association, that we are moving ahead with the Township's funds to join with their funds for the redevelopment of Knigge Soccer field and the installation of the irrigation system, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Burch, Knudtson and Sullivan all voted aye and the motion carried 4 to 1. Trustee Black could not justify voting aye without having all the information pertaining to this agreement, thus she voted nay.

Trustee Burch's motion to direct Ela Township Lawyer to write a letter to Lake Zurich Village Board, exploring the options for supplying water and sewer to Knigge Park and the Board will have a chance to review the letter before it goes out, seconded by Supervisor Tinerella. The motion maker and second amended the motion to include Board reviewing the letter before it is mailed. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Trustee Sullivan's motion to authorize the Highway Commissioner to pay to have the well tested for water capacity up to \$800.00, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

19. Repair two existing lights around storage building at Knox Park, and install light source at flag pole-consideration and possible action.

Trustee Burch's motion to approve \$608.54 to A.P. Electric to repair two light fixtures on the storage sheds at Knox Park, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Trustee Burch explained to the Board of his plans to change the old lighting at Knox and Knigge Park to light up the flag poles and he will obtain bids and present it to the Board next month.

Trustee Knudtson had concerns about putting in lights at Knox Park would it be in the way of the concession stand.

EXECUTIVE-CLOSED SESSION

20. Discuss pending-probable litigation, land acquisition, and personnel issues

At 9:45pm.

Supervisor Tinerella's motion to enter into Closed Session for the purpose of minutes, land acquisition, personnel and probable litigation, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

RETURN TO OPEN MEETING

21. Consideration and possible Action on closed session agenda items

Trustee Knudtson's motion to authorize the Supervisor (treasurer) to pay the regular June invoice to the Y.M.C.A, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

Trustee Sullivan's motion to have the Lawyer proceed as directed in closed session by the Board on land acquisition, personnel and, pending litigations, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

22. Adjournment

At 10:58pm.

Trustee Knudtson's motion to adjourn at 10:58pm, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried 5 to 0.

LUCY PROUTY ELA TOWN CLERK